

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

December 18, 2014

8:30 a.m.

Attendance: Mr. Long, Chairperson; Mr. Simonsen, Vice Chairperson; Mr. Eddy, Secretary and Treasurer; Ms. Hall, Assistant Treasurer; Ms. Fields, Executive Director.

The meeting was called to order at 8:45 a.m. by the Chairman.

MINUTES

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to accept the minutes of the November 20, 2014 Regular Meeting. Motion approved unanimously.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

The Town Clerk sent a Certificate of Appointment for Mr. Long correcting his term end date from October 31, 2014 to October 31, 2015.

REPORTS OF THE DIRECTOR

Bills

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to approve the November bills. Motion approved unanimously.

Financial Reports –A (General)

The Financial Reports were not available.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Mr. Simonsen and seconded by Ms. Hall to approve the November Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

Human Services Advisory Committee.

Mr. Eddy reported that the Committee met this month. There was a decision to meet every other month in 2015 with some exceptions. He also reported on the adopt-a-family program to help needy families during the holiday season.

General Reports

Mr. Eddy reported that he expects to resign his position as the Tenant Representative Commissioner in January and would like to fill the uncompleted term of Kathy Ward. That would leave a Tenant Representative Commissioner vacant.

COMMITTEE REPORTS

Development Committee

None

Quality of Life Committee

None

UNFINISHED BUSINESS

Holinko Estate Solar Panel Installation Update

The final inspection was completed on December 9th, the Certificate of Approval from the Building Department has been received and CL&P came out on December 16th to perform their test of the system. CL&P needs to install another meter for the solar panels and will send final approval via an Authorization to Interconnect Letter when completed.

NEW BUSINESS

Commissioner Terms

Mr. Long sent a letter to the Committee on Committees, through the Town Clerk, asking the Committee on Committee to reinstate Mr. Simonsen for another term, ending October 31, 2019. Mr. Eddy reported that the Committee on Committees had approved a new term for Mr. Simonsen. The Town Council will vote on it in January.

Ms. Fields asked the Town Clerk if Mr. Eddy could resign his Tenant Representative Commissioner position, complete the vacated term of Ms. Ward, and the Commission would seek another Tenant Representative Commissioner to fill the term Mr. Eddy vacated. The Town Clerk agreed that Mr. Eddy could do that and it could be taken up next year by the Committee on Committees.

MEETING DATE REVIEW

No changes were made to the January meeting date.

OTHER BUSINESS

None

ADJOURNMENT

The Chairman declared the meeting adjourned at 9:55 a.m. without objection.

Dexter Eddy, Secretary

Approved:

Richard Long, Chairman